

FPG Navigator Patient Portal Registration Guide



Patient Name: _____

Patient Pin: _____

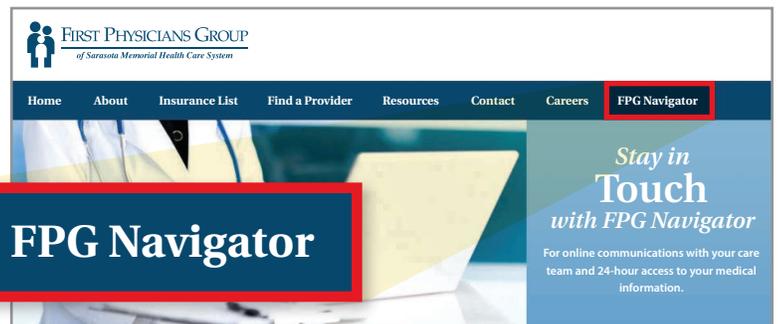
Primary Care Provider: _____

First Physicians Group's new patient portal, FPG Navigator, is an online tool to help you manage your protected health information in one secure, accessible place. It only takes a few minutes to register – and we'll walk you through each step. Once you're established, use FPG Navigator to electronically:

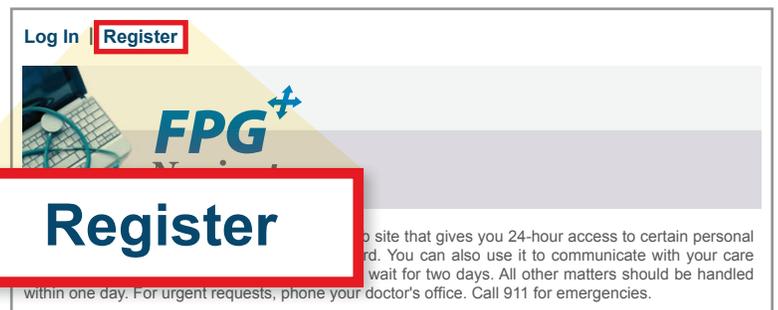
- ▶ Send messages to your physician
- ▶ Request an appointment
- ▶ Request prescription refills
- ▶ View test and lab results
- ▶ Pay your bill online

7-Step Registration for New Users

- 1** Go to www.firstphysiciansgroup.com and click **"FPG Navigator"** on the top toolbar.



- 2** Click **"Register"** at the top left corner of your screen (you may have to scroll up to see it).



- 3** Read and **"Accept"** Terms and Conditions.



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Set up your profile

(email account and log-in information)

- ▶ **Account:** Your email will serve as your primary method for updates and notifications. Each patient must register with his/her own email address, but you can route notifications to another email if you choose.
- ▶ **Log-in:** Your user name must be at least 5 characters long. Your password must be 6-15 characters (*must include letters and numbers and can't be your email or pin*).
- ▶ **Password Recovery:** Follow the prompts for your selected recovery Q&As in case you forget your password.

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Verify you are an FPG patient in our system (*for enhanced security*).

Account Information

* First name:

* Last name:

* E-mail address:

Use Alternate E-mail for Notifications:

Receive Newsletter

Log-in Information

* User ID:

* New Password:

* Re-enter Password:

Password Recovery

Question #1:

* Answer #1:

Question #2:

* Answer #2:

Home

Patient Verification

The webpage you are trying to access contains personal health information and is restricted.

In order to access restricted parts of the website, you will need to provide us some additional information so that we can verify your identity.

Please answer the following question:

- I have an appointment or have been seen here by a physician before.
- I do not wish to verify my identity right now, please take me back to the homepage.

If you don't want to verify your identity right now, you can return to this page by clicking the "Verify My Identity" link near the top of the screen, or by visiting a page that contains restricted content.

Next >

6 Verify your identity by entering the **PIN #** you received at your recent FPG visit (*written on front*).

Log Out | Edit John Smith's Account | Verify My Identity

Home

Validate Identity To protect your privacy, we need to verify your identity by matching your personal information with the information stored in our records.

⚠ Disclaimer
The information on this web site is provided as a service by our clinic. While we try to keep the information as accurate as possible, we disclaim any implied or stated warranty or representation about its accuracy, completeness, content or appropriateness for a particular purpose.

Verify Identity

* PIN:

* First Name:

* Last Name:

* Sex:

7 From the Main Menu, click on **“My Medical Summary”** and then click on **“Chart Summary”** to view your medical history with First Physicians Group.

Once you are finished reviewing your chart, return to the main menu by clicking **Home** at the top left corner of your screen.



Log Out | Edit John Smith's Account

Home My Medical Summary Online Patient Services

My Medical Summary

<ul style="list-style-type: none"> Personal Information Care Team Allergies Immunizations Insurance Lab Results Medications Plan of Care Problems Procedures Social History Vital Signs <li style="border: 2px solid red;">Chart Summary Chart Access History 	<p>Personal Information</p> <p>Patient Information</p> <p>Full name John Smith</p> <p>Address 1234 Any Street Sarasota, FL 34239</p> <p>Home Phone 941-123-4567</p> <p>Date of Birth 05/01/74</p>
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8 Now, send us your first direct message, letting us know you registered. From the main menu, click on **“Contact My Care Team”**.



Select your **Organization** (*location*) of your office. Then select your **Provider**. Simply type, “I’m registered!” or feel free to send your physician a question. We look forward to hearing from you soon.

A screenshot of the 'Contact My Care Team' form. The form has a title bar 'Contact My Care Team' and navigation buttons 'Previous', 'Next', 'Review', and 'Submit'. The form contains three main sections: 'Organization:' with a dropdown menu showing 'Blackburn Point Suite 101'; 'Provider:' with a dropdown menu showing 'Rodman, MD, Jack'; and '* Question:' with a large text area for input.

FPG Navigator enables us to provide our patients with an even higher level of quality and service.
Thank you for entrusting us with your health care.

For enrollment assistance, please call your First Physicians Group provider's office and ask for a patient portal representative.



FIRST PHYSICIANS GROUP
of Sarasota Memorial Health Care System